

# EXHIBIT SPACE APPLICATION AND CONTRACT

48th ANNUAL OPI CONFERENCE & TRADE SHOW November 10-12, 2009

Holiday Inn, Sarnia, Ontario, Canada

The undersigned hereby applies for Exhibit Space at the 45th OPI Conference & Trade Show, to be held at the Holiday Inn in Sarnia, Ontario, November 10-12, 2009. We agree to comply with all regulations and conditions for the Conference set forth by OPI. Payment for booth(s) must accompany this application. This contract can be cancelled on or before September 14, 2009. After this date, booth rental fees may be refunded, less a \$50 service fee, provided that the space can be resold.

Booth price per space:      Members \$575 Cdn (includes GST)  
   Non-Members \$650 (includes GST)

Because of the site configuration we will be get booth layouts to all interested parties as soon as possible.  
Discounts are available for multiple booth bookings. Please call for details.

Booths will be assigned on a first-come; first-served basis, so the best spaces will go to those who submit their contracts and accompanying payment in full. No assignment will be made until the completed contract and full fee, as above, are received.

Once layout is complete for Tradeshow area, choices will be made on a first submitted forms basis. Thank you

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Contact: \_\_\_\_\_ Title: \_\_\_\_\_

Each booth will include one skirted table, two chairs and back and side curtains. Electrical power is included in your fee.

Yes I require electrical power       No I will not require power

One (1) complimentary convention registration per booth is included in the price of your rental. All delegates, including exhibitors working in the Trade Show area, must be registered to attend the conference.

Exhibitor Name for Namebadge: \_\_\_\_\_

Installation and Dismantling of Exhibits: Move-in may begin after noon on Tuesday, November 10 and may continue until 5:00 pm on that day. Dismantling may begin after the Thursday Luncheon and must be completed by 4:00 pm that day. Exhibitors are expected to attend their displays on: Tuesday 5:00 to 7:00 pm; Wednesday 9:00 am to 7:00 pm; Thursday 9:00 am to 12:00 noon. The evening receptions will be held in the exhibit area on Tuesday and Wednesday, as will the coffee breaks on all days.

Regular hotel security will be on duty after exhibit hours, however the responsibility for safeguarding your exhibit and its contents are yours.

Booth Rental      \$ \_\_\_\_\_

Total      \$ \_\_\_\_\_

VISA/MC \_\_\_\_\_ Expiry \_\_\_\_/\_\_\_\_ Security Code on Back of Card \_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

**PAYMENT IN FULL MUST ACCOMPANY THIS APPLICATION TO HOLD YOUR SPACE.**

Make cheque payable to: **ONTARIO PETROLEUM INSTITUTE**

Mail to OPI, #104-555 Southdale Rd. E., London, ON, Canada N6E 1A2. Tel: 519-680-1620 Fax: 519-680-1621 GST #R104001458.