

EXHIBIT SPACE APPLICATION AND CONTRACT

50th ANNUAL OPI CONFERENCE & TRADE SHOW

Hilton London, Ontario, Canada (519) 439-1661

October 19-21, 2011

The undersigned hereby applies for Exhibit Space at the 50th OPI Conference & Trade Show, to be held at the Hilton London, 300 King Street, London, Ontario, N6B 1S2. We agree to comply with all regulations and conditions for the Conference set forth by OPI. Payment for booth(s) must accompany this application. This contract can be cancelled on or before September 2, 2011. After this date, booth rental fees may be refunded, less a \$100 service fee, provided that the space can be resold.

Booth price per space: Members \$700 Cdn + HST (**includes lunch both days**)
 Non-Members \$750 + HST (**includes lunch both days**)

Because of the site configuration we will get the booth layouts to all interested parties as soon as possible.

Booths will be assigned on a first-come; first-served basis, so the best spaces will go to those who submit their contracts and accompanying payment in full. No assignment will be made until the completed contract and full fee, as above, are received.

Once layout is complete for Tradeshow area, choices will be made on a first submitted forms basis. Thank you

Company: _____

Address: _____

Telephone: _____ Fax: _____ Email: _____

Contact: _____ Title: _____

Each booth will include one skirted 6' table, two chairs and back and side curtains. Electrical power is included in your fee. Any other requirements must also be specified in writing.

One (1) complimentary convention registration per booth is included in the price of your rental. All delegates, including exhibitors working in the Trade Show area, must be registered to attend the conference.

Exhibitor Name for Namebadge: _____

Installation and Dismantling of Exhibits: Move-in may begin after noon on Wednesday, October 19 and may continue until 5:00 pm on that day. Dismantling may begin after 1:30 pm on Friday October 21 and must be completed by 4:00 pm that day. Exhibitors are expected to attend their displays on: Wednesday 5:00 to 7:00 pm; Thursday 9:00 am to 7:00 pm; Friday 9:00 am to 1:00 pm. The evening receptions will be held in the exhibit area on Wednesday and Thursday, as will all coffee breaks and luncheons.

Regular hotel security will be on duty after exhibit hours, however the responsibility for safeguarding your exhibit and its contents are yours.

o Booth Rental \$ _____

VISA/MC _____ Expiry ____/____

Signature _____ Date: _____

PAYMENT IN FULL MUST ACCOMPANY THIS APPLICATION TO HOLD YOUR SPACE.

Make cheque payable to: Ontario Petroleum Institute

Mail to OPI, #104-555 Southdale Rd. E., London, ON, Canada N6E 1A2. Tel: 519-680-1620 Fax: 519-680-1621

HST #R104001458